

2026/27 Sport and Recreation Infrastructure Grant Application Form

Form Preview

Eligibility

* indicates a required field

Applicants please note:

Before completing this application form, you should have read the 2026/27 Sport and Recreation Infrastructure Grant Program guidelines: www.northernbeaches.nsw.gov.au/council/grants/sport-and-recreation-grants

Incomplete applications and applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It is crucial that you complete these questions before any others to ensure you do not spend your time applying for an ineligible grant.

If you have any questions in regards to these eligibility criteria, please contact our Open Space Planning Officer on 1300 434 434.

If you do contact us throughout the application process, please quote the application number below:

Application Number

This field is read only.

Confirmation of Eligibility

I confirm that the applicant ...

- has read and understands the program guidelines
- is able to demonstrate alignment between their project and the aims of this program
- is a not-for-profit organisation
- is incorporated
- is located in (and/or supplies services to) the **Northern Beaches Local Government Area**
- is able to demonstrate financial viability
- is up to date with any grant reporting and/or acquittals from any previous Council grant program
- has not received funding for the same component/project that has been previously funded through a Council grant program or commitment
- has no material outstanding debts owed to Council
- has received Owner's Consent from the relevant Council department to submit with this application (more information about the process can be found on our website - <https://www.northernbeaches.nsw.gov.au/council/grants/sport-and-recreation-grants>)

Please select below: *

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Yes

No

You must confirm that all statements above are true and correct.

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to <https://www.northernbeaches.nsw.gov.au/privacy>

Applicant Details

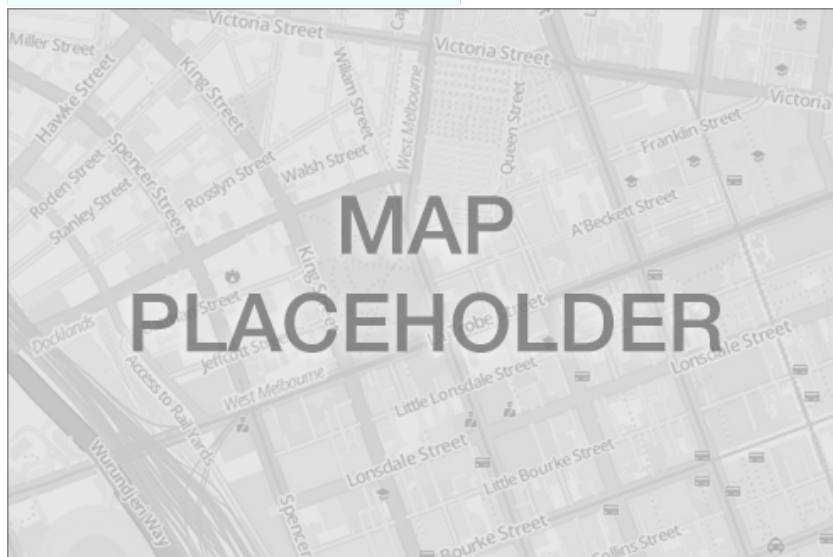
Club / Organisation Name *

Organisation Name

For organisations: please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Club / Organisation primary address

Address



Club / Organisation primary phone number

Must be an Australian phone number.

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ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

What is your organisation's legal structure? *

- Incorporated association
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Trust
- Other:

Project Details

* indicates a required field

Project title: *

Provide a name for your project/program/initiative. Your title should be short but descriptive

Please provide a short summary of your project. *

Be descriptive, but succinct. Include a brief summary of who the project will benefit, what you will do (i.e. what are you building/improving), and what effects you expect to result from your project (outcomes). Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu1> if you need some ideas about how to frame your response.

How does this project align with the grant program objective/s? *

List what and how the project aligns with the grant objectives. Objectives are found in the grant guidelines - <https://www.northernbeaches.nsw.gov.au/council/grants/sport-and-recreation-grants>

What is the need and how will your project address it? *

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Identify the community need for your project. Use statistics, data and other evidence where possible. Go to the Funding Centre's Answers Bank at <https://explore.fundingcentre.com.au/help-sheets/answersbank#Qu2> if you need some ideas about how to frame your response.

Please upload evidence of the need for your project

Attach a file:

For example, upload relevant photos

How will your project help Northern Beaches Council achieve it's goals? *

Please consult the program guidelines for more information about our program and organisational goals - see <https://www.northernbeaches.nsw.gov.au/council/grants/sport-and-recreation-grants>. Link project outcomes to relevant Council strategies and plans. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu3> if you need some ideas about how to frame your response.

Who are the expected primary beneficiaries for this project? *

Identify the group/s that are at the core of this project. This could be the senior/junior members of your club or organisation, the local community in the surrounding area or a demographic etc.

Please list any indirect beneficiaries you anticipate will or may be affected by your project.

Indirect beneficiaries:

Indirect beneficiaries are those who may not be targeted by your project but are nonetheless expected to be affected by it. For example, a permanent electric BBQ near the cub house that is also available for general public or other community groups use.

Does this project have community support? In particular, do the beneficiary and/or geographic communities affected by this project support the works you are proposing?

Yes No Don't know Not Applicable

Evidence of community support is generally highly regarded as projects with community buy-in tend to be more successful.

What evidence do you have that this project has community support?

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Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu7> if you need some ideas about how to frame your response.

Please upload letters of support (if available/relevant)

Attach a file:

A maximum of 5 files can be attached

Anticipated start date *

This date must be after grant start date

Anticipated end date *

This must be prior to 31 May 2025

What are the major steps/stages (i.e. milestones) involved in delivering your infrastructure project?

Milestone	Start Date	Finish Date	Notes
Planning; major activities; evaluation e.g. excavation of the site, laying of foundations, painting etc	Provide approximate date if actual date is unknown Must be a date.	Provide approximate date if actual date is unknown. Must be a date.	Add explanatory notes if required

Owner's Consent Letter from Council *

Attach a file:

This is a letter from the relevant Council team providing conditional consent and support for the project. To receive the letter, complete the relevant form and return to the Council contact. More information about the process can be found on Council's website - <https://www.northernbeaches.nsw.gov.au/council/grants/sport-and-recreation-grants>

Project Plans / Drawings *

Attach a file:

Upload relevant documents like construction plans, project drawing, photos and other relevant planning documents to support your project.

Budget

* indicates a required field

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Total Amount Requested (GST exclusive) *

What is the total financial support you are requesting in this application (GST exclusive)? Min. \$10,000 / Max. \$35,000

Total Project Cost (GST exclusive) *

What is the total budgeted cost (dollars) of your project (GST exclusive)?

Would you consider partial funding? *

Yes No

What is the minimum partial funding amount that is acceptable (GST exclusive)?

Must be a dollar amount.

Min. \$10,000 (GST exclusive)

Please provide information about what components of the project would be delivered with partial funding.

Prioritise what is most important. Consider if your project can be partially funded e.g. project to install lights over five tennis courts could be partially funded to install lights on the two main tennis courts.

Budget (GST exclusive)

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not. All amounts are to be **GST exclusive**. Relevant documents are to be uploaded where a separate grant is to form part of the income.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns. Examples of income could include 'fundraising night', 'company X sponsorship', 'council community grant'. Examples of expenses could include 'materials from company X', 'electrician labor', 'scaffolding hire'.

Use the 'Notes' column for any additional information you think we should be aware of.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT). Please **do not add commas** to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

Income Description	Income Type	Confirmed Funding?	Income Amount (\$)	Notes
			\$	
			\$	
			\$	
			\$	

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Expenditure Description	Expenditure Type	Expenditure Amount (\$ (ex GST))	Notes
		\$	
		\$	
		\$	
		\$	

Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

Please attach quotes for those expenditure (cost) items over \$2,000 (GST exclusive) *

Attach a file:

The quote must have been issued within the last 12 months and have GST itemised separately where relevant. Project components should not be unreasonably broken down into smaller components under \$2,000.

What other resources will you need in order to successfully carry out this project?

Confirmed?

Non-financial resources could include staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, and other types of support.	

Is the amount requested between \$10,000 (GST exclusive) and \$35,000 (GST exclusive)?

Applicant Capacity

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Now that we know about your project, we want to find out more about your organisation's ability to undertake the work you propose. Please provide some information about your organisation that will give us confidence that you can complete the work you've described in this application.

In this section include information about your strategies for providing the inputs (money, staff/volunteers time/expertise, equipment, facilities, in-kind contributions, advocacy, etc.) and how you will complete this project within the proposed timelines. Provide information about any past work that may demonstrate your organisation's capacity to undertake this work. Provide links to further explanatory material if available/relevant.

Conflict of Interest

This section requires declarations of any real or perceived conflicts of interest, both past and present, related to businesses expected to be contracted for paid work on your project if successful.

a) In consideration of the Sport and Recreation Infrastructure Grants Program 2026/27 Guidelines, the Applicant is to complete the below as part of the application. Conflicts of Interest, for example, relating to businesses contracted to perform paid works on a successful project, must be disclosed. The Applicant must demonstrate how such conflicts would be managed for the duration of the project.

b) The Applicant must notify Council in writing immediately if any provisions of this declaration becomes incorrect, with full details of the reasons.

Business / Contractor	Conflict	Proposed conflict of interest resolution process
Business or contractor with potential conflict of interest	Details of the conflict eg. club member	For example: risk assessment or competitor quotes

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval and funding agreement.

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I agree *

Yes

No

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find out about this grant? *

Please indicate how you found the online application process:

Very easy

Easy

Neutral

Difficult

Very difficult

How many minutes in total did it take you to complete this application? *

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.